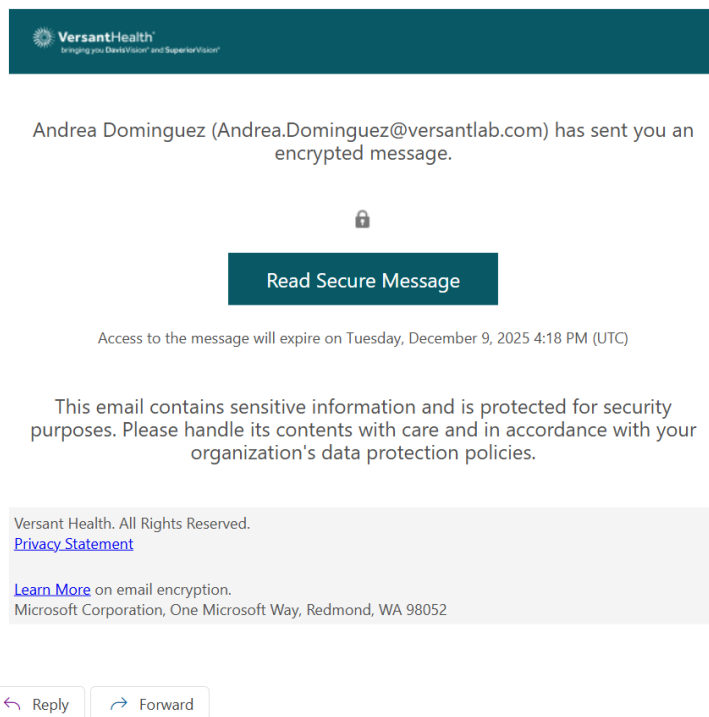


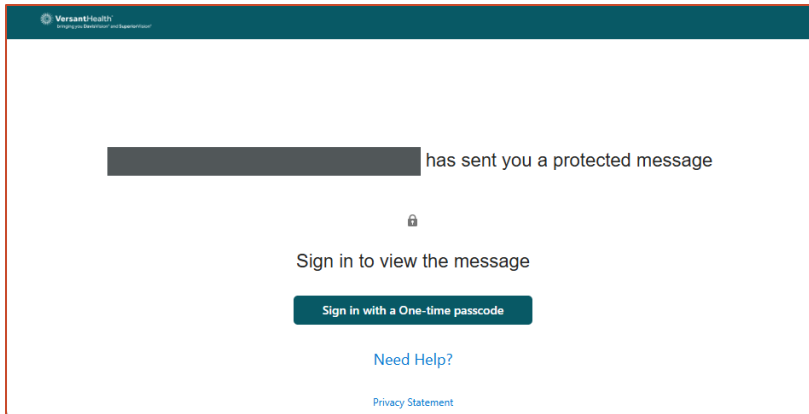
Accessing Secure Email Messages from Versant Health

Step by Step Guide

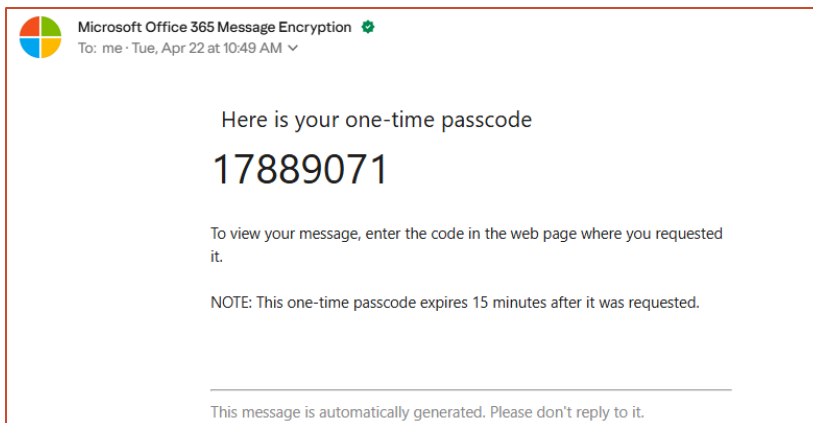
1. When you receive a secure message from someone at Versant Health, you will see a message coming from the sender containing a button with the text “*Read Secure Message*”. **You will have 30 days to access the message before it is automatically removed.**
2. View the email and click the link “*Read Secure Message*”



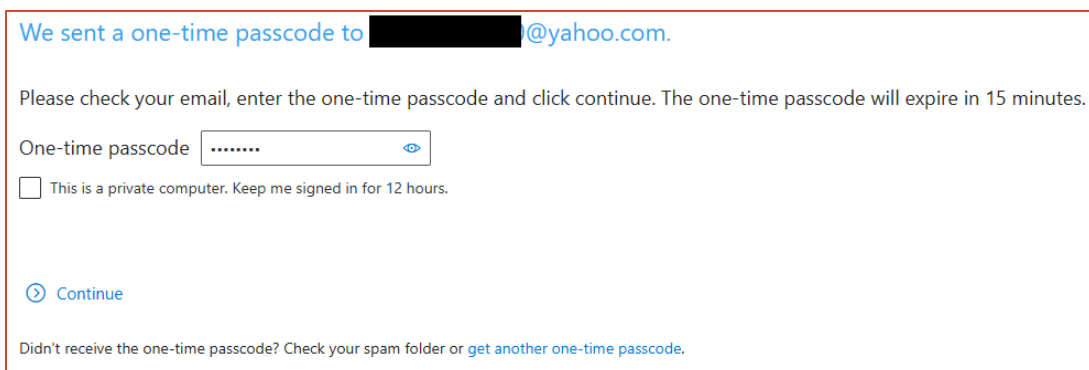
3. After clicking “Read Secure Message”, you will be prompted to “*Sign in to view the message*”.
4. Click “*Sign-In with One-time passcode*”



5. A one-time passcode will be sent from *microsoftoffice365@messaging.microsoft.com* with the subject line "Your one-time passcode to view the message" to the mailbox that originally received the secure message.



6. Retrieve the one-time passcode and type it in the box requesting the passcode.



7. Click continue to view the secure message.

outlook.office365.com/encrypt: x +

outlook.office365.com/encryption/display-message

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VersantHealth®
Secure your Email, Your Data, and Your Information

Sign Out ?

Secure Message Demo

AD

6/3/2025 2:34:42 PM

To: [REDACTED]

Reply All

Encrypt: This message is encrypted. Recipients can't remove encryption.

Hi 🤖

If you can read this, you successfully completed the new secure message workflow from the recipient's perspective.

Thank you,
[REDACTED]

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